

## HORIZONS NOTICE

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### Notice of Discipline Committee Decision and Order Case #12-20

The Discipline Committee conducted a hearing on January 22, 2014 into a complaint of the Professional Conduct Committee.

The general nature of the complaint was that the member, Clare Johnson, CA, failed to make suitable arrangements with the Institute for inspection of his practice office within the time specified by the Institute or a reasonable time thereafter.

The allegation was that the member breached bylaws 193.1 and 193.2 which state:

193.1 A member, student or firm shall cooperate with the regulatory processes of the Institute.

193.2 At the written request of the Institute on behalf of a committee appointed by Council, a member, student or firm shall provide to the Institute any files, documents or other materials in their possession, custody or control which are described in the Institute's request. The information shall be provided within the time specified in the request.

The Discipline Committee accepted the members' admission that he did violate Bylaws 193.1 and 193.2 and therefore issued the following Order:

- That the member shall receive and acknowledge in writing a letter of reprimand
- That the member shall pay a fine of \$3,750

Further, the Discipline Committee also ordered that a notice of the decision and Order be published in *Horizons* and posted on the Institute's website on a named basis.