

CPA SASKATCHEWAN SCHOLARSHIP FUND INC.
ANNUAL GENERAL MEETING MINUTES
JUNE 10, 2025

Call to order 12:02 pm

1. QUORUM

In attendance:

5 Board members present: Don Walker, Chairperson; Natalie Styles, Secretary; Tammy Knuttila, Treasurer; Kama Leier, Member; Kristin Walker, Member

20 CPA SK members registered and present including board members

2 proxies in addition to members physically present

22 total voting members

15 members are required for quorum.

Conclusion:

Don Walker, Chair, confirmed quorum.

2. ADOPTION OF AGENDA

Kristin Walker moved and Kama Leier seconded that the Agenda as pre-circulated be approved.

Carried.

3. APPROVAL OF PRIOR YEAR'S AGM MINUTES

Natalie Styles moved and Tara Quick seconded to approve the minutes from the June 20, 2024 CPA Saskatchewan Scholarship Fund Inc. annual general meeting. Carried.

4. CHAIRPERSON'S REPORT

Don Walker presented the Chairperson's Report, providing a history and purpose of the fund.

5. REVIEW OF THE FINANCIAL STATEMENTS

Financial Statements for Year ended June 30, 2024 were previously circulated. Tammy Knuttila, Treasurer, presented highlights from the 2024 Financial Statements and the 2025 financial forecast.

Tammy Knuttila moved and Gayle Holman seconded to approve the Financial Statements of the CPA Saskatchewan Scholarship Fund Inc. for the year ended June 30, 2024 as pre-circulated. Carried.

6. WAIVER OF AUDIT

Tammy Knuttila moved and Kama Leier seconded to waive the requirement for an audit for the fiscal year ended June 30, 2025. Carried.

7. APPOINTMENT OF ACCOUNTANTS

Tammy Knuttila moved and Tara Quick seconded to appoint Virtus Group Chartered Professional Accountants LLP Regina to perform a Review Engagement for the fiscal year ended June 30, 2025. Carried.

8. ELECTION OF OFFICERS

The following current officers and board members have agreed to continue in their positions on the board:

- Don Walker CPA – Chairperson
- Tammy Knuttila CPA – Treasurer
- Natalie Styles CPA, CGA – Secretary
- Kristin Walker CPA, CA– Board Member
- Kama Leier CPA, CA – Board Member

The following nominated members will join the board for the 2025-2026 year:

- Jill Berenik CPA
- Vanessa Lavon Steiner CPA
- Agnese Vilde CPA
- Kaylyn Anderson CPA
- Olena Schemenauer CPA, CA

The chair called for any further nominations from the floor. No further nominations were brought forward.

Kama Leier moved and Natalie Styles seconded to approve all continuing and newly nominated board members be elected to serve on the CPA Saskatchewan Scholarship Fund Inc Board of Directors.

Carried.

9. OTHER BUSINESS

The chair called for any new business to be brought forward. No new business was brought forward.

Kama Leier moved to adjourn. Adjourned at 12:25 pm.